



NORTHLANDS COLLEGE

Tuition and Book Form

Program: _____	Location: _____
Program Number: _____	Program Length in weeks: _____
Program Dates: _____	Program Tuition: _____
Student: _____	Books: _____
Mailing Address: _____	Other: _____
_____	Total: _____
_____	Less SK Adv. Scholarship: _____
Phone Number: _____	Student Total: _____
Email Address: _____	_____

Student Declaration: My tuition and book (T & B) fees will be paid in the following manner.
 (Completing this section is the responsibility of the Coordinator and student)

Invoice my funding agency	<input type="checkbox"/>	Funding Agency: _____	Phone #: _____
		Contact Person: _____	Receipt #: _____
I have paid my T & B	<input type="checkbox"/>	Date Paid: _____	Receipt #: _____

If tuition & books are not paid on the first day of the program, please complete this section:

I am awaiting my student loan. I sent in the application on: _____
 OR I sent in my Certificate of Eligibility (Schedule 1) signed by College Student Services on: _____

I am waiting for my T & B funds from my funding agency.
 I expect the funds on: _____
 Contact: _____
 Phone Number: _____

OTHER – Please Explain: _____

Comments: _____

_____ Coordinator Signature	_____ Date	_____ Student Signature	_____ Date
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Establishing a typical instalment plan:
 (Completing this section is the responsibility of the student and counselor – see Policy #301 for details)

Instalment #1:	<input type="checkbox"/>	Due Date: _____	Paid	<input type="checkbox"/>	Date: _____
Instalment #2:	<input type="checkbox"/>	Due Date: _____	Paid	<input type="checkbox"/>	Date: _____

NOTE: Having 3 instalments is only an option if the program is longer than 8 months. Any deviation from a standard payment plan requires approval from the V.P. of Academics and may require additional documentation to outline the plan.

Instalment #3:	<input type="checkbox"/>	Due Date: _____	Paid	<input type="checkbox"/>	Date: _____
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Comments: _____

_____ Counselor Signature	_____ Date	_____ Student Signature	_____ Date
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