

Minutes of the Regular Board Meeting, September 29, 2017
River Campus Boardroom, Air Ronge
9:00 a.m. – 12:38 p.m.

Attendance:

Board

Bouvier, Myrna
 Charles, Deborah (Chair)
 Durocher, Jackie (via phone)
 Fern, Victor
 Polischuk, Doreen (via phone)
 Sierzycki, Jodie
 Trottier, Paul

Staff

Greschner, Toby (President & CEO)
 Goulet, Ordean
 Kyplain, Jennifer (recorder)
 Penney, Guy
 Young, Shelley

Regrets:

Chrispen, Cherise
 Favel, Veronica

Guests:

Tanya Ferster, MNP
 Betsy Chan, MNP

1. CALL TO ORDER @ 9:05 AM

2. ADOPTION OF THE AGENDA

Addition: 9.7 Education Leave
11. in-camera

09-29-2822	MOTION	Moved by P. Trottier, seconded by V. Fern to adopt the agenda as amended. .../carried
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3. MINUTES

- 3.1 Minutes of the June 16, 2017 board meeting
- 3.2 Minutes of the June 16, 2017 Annual Board Meeting (for information only)

09-29-2823	MOTION	Moved by M. Bouvier, seconded by D. Polischuk to approve the June 16, 2017 minutes as presented. .../carried
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4. BUSINESS ARISING FROM MINUTES

5. REPORTS

- 5.1 Facilities (handout)
 - Will be submitting another PMR for the installation of a Heat Ventilator in the new addition as to meet codes. May need to use surplus funds, submission could be November.
 - Tendered out the foundation design for leveling the administration building. Midcon engineering from Prince Albert was successful.
- 5.2 Information Technology (handout)
 - Some equipment has been purchased in order to get the Rock (Mistasinik) up and running. Other equipment was used from existing inventory. Depending on the College's needs at this and other locations, additional equipment/services may be required.

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- SRnet service discontinued in June 2017, we do not have a written and co-signed IRU/MOU yet for the existing fibre loop connecting all campuses in La Ronge.
- 5.3 Technical, Trades & Mining (handout & in-person)
- Student applications for Buffalo Narrows Campus programming has been low.
 - Student funding has been an issue and also accommodations for students, specifically in La Ronge has been another issue.
 - Introduced Eric Gardiner, Manager of Technical and Trades. Eric will also sit on our college's Cultural Committee. The committee is working on a creating a plan for inclusion of the cultural component at the college and beyond. There is a movement in Canada right now with the truth and reconciliation and we are wanting to be a part of it. Cultural initiatives will be posted on our website.
- 5.4 Academic Programming (handout & in-person)
- Transition with the education programming has been fairly smooth. Instructor approval process was a little challenging. Timetables have been completed before holidays began in July. Textbooks was another issue, hopefully we have this now streamlined. Biology instructor, Naomi Carrierre and math instructor, Eric Hamm. Marcus Rayner for English.
 - Block scheduling is being reconsidered as it is not efficient with our other university programming. However, when we signed the agreement with the universities' this was one of the items they wanted to stay, so we made a 1 year commitment.
 - Possible pinning ceremony for teacher program. If a go, will take place in the fall.
 - Working on moving all university programming to the Rock (Mistasinihk) hopefully by December.
- 5.5 Student Services (handout)
- A lot of time spent this summer working with La Ronge Regional Housing Authority to aid them in getting our students into the NORTEP Council apartments. This is still a work in progress. LRHA is hosting seven of our students.
 - La Ronge is at capacity. This year our bachelor apartments have the greatest waitlist with 29 students, 15 students are in the one-bedroom, and 18 are waiting for a two bedroom. Sixty-two on the waitlist is better than around 100 that we maintained last year.
 - We have not heard yet about the results of the NORTEP Council RFP. One positive of that experience is we have proven that managing our own apartments is possible in our current climate.
 - Funding continues to be a hurdle for some post-secondary students. At least one of the reasons is that some funding agencies have experienced changes to their funding models in recent years. Student loan applications continue to rise, we have already helped 95 students with their applications.
- 5.6 Marketing and Public Relations (handout)
- The Northlands College Scholarship Golf Tournament will be June 7, 2018.
 - Vibrant Roots 2018 will be May 9-10, 2018.
 - The Rock Shop is the new storefront located in the Mistasinihk Building. The store hours are 12 p.m. – 4 p.m. Tuesday and Wednesday.
- 5.7 Human Resources (handout)
- As per handout.

09-29-2224	MOTION	Moved by V. Fern, seconded by M. Bouvier to approve the reports as presented. <div style="text-align: right;">.../carried</div>
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6. BUDGET AND FINANCE

- As per handouts and power point.
- Banking process and changeover still in progress from Conexus to CIBC.
- Proposed changes to the current purchasing process. A document with recommends and current issues presented and discussed.
- From the time this report was submitted until now there was a re-class of a transaction that slightly reduced unappropriated surplus from \$556,062 to \$511,066.

09-29-2225	MOTION	Moved by J. Sierzycki, seconded by M. Bouvier to approve the budget and finance report as presented. .../carried
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7. CHAIR

- As per handout

09-29-2226	MOTION	Moved by V. Fern, seconded by P. Trottier to approve the Chair report as presented. .../carried
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8. CEO

- Truck from Saskpower donated to the college and paperwork in progress.
- Saskpower would like to keep the Line Tech program in La Ronge.
- We were required to provide a status update with respect to the Nortep transition by September 15. This was done and a copy of the correspondence was forwarded to all Board members last week.
- Dental Therapy School, nothing has changed since the board meeting in June. We are still awaiting word from the Federal Government with respect to the status of the proposal submitted in partnership with the Northern Inter-Tribal Health Authority. The proposal, if successful, will provide \$5M in funding for the training of dental therapists.
- Collective Bargaining agreement expired in August 2016. Potential dates to begin discussions to commence bargaining have once again been postponed.
- Welcome Back Pow Wow Demonstration was held on September 7. Extremely well received by students, staff and community members.
- We will be meeting with westside community leaders to look at ways to address the needs of students on the westside.

09-29-2227	MOTION	Moved by M. Bouvier, seconded by V. Fern to approve the CEO report as presented. .../carried
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9. ITEMS FOR DECISION – Auditors and Provincial Auditor, Jason Wandy via phone joined the meeting to present the draft audited financial statements @ 11:00 a.m.

- 9.1 2016-17 DRAFT Audited Financial Statements (Tanya/Betsy, MNP)
- As per handout and power point presentation.
 - Overall audit was good.

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09-29-2228	MOTION	Moved by D. Polischuk, seconded by J. Sierzycki to approve the DRAFT 2016-17 audited financial statements as presented. .../carried
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Resumed regular board meeting @ 11:40 AM

- 9.2 Building and Equipment Appropriation commitment
- The Creighton Campus building lacked insulation and finishing around the perimeter of the foundation. The Board in its motion #09-04-2093 committed \$8,500 to the project. The total amount of \$4,244.39 was spent on insulation and custom cut metal installed by our Facilities Staff. This project is complete.

09-29-2229	MOTION	Moved by P. Trottier, seconded by D. Polischuk, to release the remainder (\$4,255.61) of the commitment to improve the foundation of the Creighton Campus Facility. .../carried
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- 9.3 Disposal of surplus items
- List of items handout.

09-29-2230	MOTION	Moved by V. Fern, seconded by M. Bouvier, to dispose of the items listed in the attachment with proceeds to be donated to the Northlands College Scholarship Foundation, Inc. /carried
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- 9.4 Policies
- List of new, revised and rescinded policies presented.

09-29-2231	MOTION	Moved by M. Bouvier, seconded by J. Sierzycki to approve the list of new, revised and rescinded policies as presented. .../carried
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- 9.5 CEO contract - TABLED

- 9.6 Education Leave

09-29-2232	MOTION	Moved by P. Trottier, seconded by J. Sierzycki to approve Jordyn Burnouf for Education Leave as per the following: <ul style="list-style-type: none">• Definite leave for the period of October 26, 2017 – January 29, 2018.• A living allowance of \$1,169.00 per month (\$4500/68 days = \$66.17 per day x 53 days = 3507.35/3 = \$1169.12 per month) .../carried
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10. ITEMS FOR DISCUSSION

- 10.1 Far North programming
- Communities in the far north are interested in purchasing the A&L building in Stony Rapids. They are wondering if we would be interested in a 5 year commitment with all

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far north communities to rent the building for different programming. This would depend on our funding from year to year. We will explore this further.

- 10.2 In-kind support – Northern Alcohol Strategy training event
- “Changing The Story” cross-sector upskilling in evidence-based approaches to substance abuse – October 23-26, 2017.
 - Requesting the college to help with technical support for audio visual.
- 10.3 Board Recruitment
- It has been requested by the Ministry that we move forward with board appointments, as we have one member whose term has expired and two others who expire August 20, 2018.
 - Advertising for board members will be done via radio.

11. IN-CAMERA

09-29-2233	MOTION	Moved by D. Polischuk, seconded by J. Sierzycki to move to an in-camera session at 2:18 p.m. .../carried
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09-29-2234	MOTION	Moved by M. Bouvier, seconded by V. Fern to move to an out-of-camera session at 2:37 p.m. .../carried
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12. CLOSING PRAYER/ADJOURN

09-29-2235	MOTION	Moved by J. Sierzycki to adjourn meeting at 2:38 p.m. .../carried
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