

**Minutes of the Regular Board Meeting, May 13, 2016**

**Harbour Inn Boardroom**

**9:00 a.m. –**

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**Present:**

**Board**

Bouvier, Myrna  
Charles, Deborah (Chair)  
Durocher, Jackie  
Polischuk, Doreen  
Sierzycki, Jodie  
Trottier, Paul

**Staff**

Chrispen, Cherise  
Goulet, Ordean  
Greschner, Toby (CEO)  
Kyplain, Jennifer (recorder)  
McDougald, Chandra  
Penney, Guy  
Young, Shelley

**Regrets:**

Favel, Veronica  
Fern, Victor

1. **CALL TO ORDER @ 9:07 am**
2. **OPENING PRAYER – D. Charles**
3. **ADOPTION OF THE AGENDA**

05-13-2723	<b>MOTION</b>	Moved by ....., seconded by ..... to adopt the agenda as presented. .../carried
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4. **MINUTES**

- 4.1 Minutes of the April 15, 2016 board meeting

05-13-2724	<b>MOTION</b>	Moved by ....., seconded by ..... to approve the April 15, 2016 minutes as presented. .../carried
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5. **BUSINESS ARISING FROM MINUTES - None**

6. **REPORTS**

- 6.1 Facilities (handout)
- Mine school addition and new building, tentative date of completion is sometime in the Fall
  - Preventative Maintenance and Renewal Grant Proposals (PMR) have been submitted to Ministry of Advanced Education, as follows: Chem. Lab renovation, Head Office (electrical, leveling and structural reinforcement)
- 6.2 Information Technology (handout)
- 6.3 Technical & Trades (handout & in-person)
- 6.4 Academic Programming (handout & in-person)
- Hired 3 new instructors for La Ronge Campus
  - Adult 12 grad is June 29 at the JRMCC.
- 6.5 Mine School (handout & in-person)
- Selection for programs have been completed: Civil Tech – 12; Power Engineering – 12; Radiation Tech. – 15; Industrial Mech. – 12.
  - Applicants were strong this year
  - Touring of the simulators have been in demand with the high schools

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- 6.6 Student Services (handout & in-person)
  - Continue to explore housing options, however, student housing will need to be subsidized to some degree.
- 6.7 Human Resources (handout)

05-13-2725	MOTION	Moved by ....., seconded by ..... to approve the reports as presented. .../carried
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7. BUDGET AND FINANCE

- A detailed power point presentation was given explaining the different types of funding and how the budget planning process works.

05-13-2726	MOTION	Moved by ....., seconded by ..... to approve the budget and financial report as presented. .../carried
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8. CHAIR

05-13-2727	MOTION	Moved by ....., seconded by ..... to approve the Chair report as presented. .../carried
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9. CEO

- As per board package.

05-13-2728	MOTION	Moved by ....., seconded by .... to approve the CEO report as presented. .../carried
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10. ITEMS FOR DECISION

10.1 Policies 100-300 (3<sup>rd</sup> reading)

05-13-2729	MOTION	Moved by ....., seconded by ....., to approve the third reading and adoption the following policies as presented: <ul style="list-style-type: none"><li>• #103 Education Equity</li><li>• #201 By-laws for Board of Directors</li><li>• #202 Board Role and Responsibilities</li><li>• #203 Board of Directors Code of Ethics/Conflict of Interest</li><li>• #205 Board Policy Development and Review</li><li>• #206 Board Reporting</li><li>• #207 Board Travel Advances</li><li>• #208 Orientation, Training</li><li>• #209 Evaluation/Review of Board Performance</li><li>• #211 Administrative Policy Development and Review</li><li>• #213 Board Recruitment</li><li>• #302 Evaluation/Review of President &amp; CEO</li><li>• #304 Evaluation of Managers and Directors</li></ul>
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10.2 Surplus items for disposal

- As per handout.

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05-13-2730	<b>MOTION</b>	Moved by ....., seconded by .... that the surplus items listed be disposed of in a public way with any proceeds benefiting either the Northlands College Scholarship Foundation or the La Ronge Foodbank.
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**11. ITEMS FOR DISCUSSION**

11.1 Business Plan 2016-2020

- The draft plan will be presented at the June meeting, as the budget will not be announced until June 1.

11.2 CIGan Conference

- All travel arrangements have been made.

**12. CLOSING PRAYER/ADJOURN**

05-13-2731	<b>MOTION</b>	Moved by ..... to adjourn the meeting at 11:30 a.m.
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