

Present

Board

Bouvier, Myrna
 Durocher, Jackie
 Deschambeault, Val
 Everest, Crystal
 Fern, Victor, **Chair**
 Watt, Hugh

Staff

Chrispen, Cherise
 Kyplain, Jennifer (**recorder**)
 Penney, Guy
 Young, Shelley, **Interim President & CEO**

Ministry

McLoughlin, Mark
 Boehm, David
 Bloor-Cavers, Tammy
 Pestill, Mike
 Michaud, Marcel

1. MINISTRY – APAG MEETING – Adoption of agenda presented by Ministry.

- Meeting called to order by V. Fern @ 9:06 AM

05-10-2363	MOTION	Moved by . . . , seconded by . . . to adopt the agenda as presented. . . ./carried
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- Ministry presented the Board with binder of information on Saskatchewan Regional College Board Orientation.
- Discussion on a variety of topics. Such as the President & CEO recruitment process and Board recruitment, Government mandate to be carried forward, representing the Minister as the each members role as an appointed Board member.
- Each Minister is different and each Minister has different expectations.
- Minister of Advanced Education would like direct communication with the Chair's, as she is approachable.
- The five expectations discussed, which are important to touch on in the Business Plan.
- There will be a little money coming for Mental Health and Wellness initiatives.

05-10-2364	MOTION	Moved by . . . to adjourn the meeting with the Ministry @ 12:00 PM. . . ./carried
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2. CALL TO ORDER @ 1:13

3. OPENING PRAYER – V. Fern

4. ADOPTION OF THE AGENDA

Add:

Decision item- 11.3 surplus for capital building capital repairs; 11.5 Board Recruitment.

Minutes of the Regular Board Meeting and Ministry Meeting, May 10, 2019
River Campus Boardroom
9:00 a.m. – 3:33 p.m.

Discussion item - 12.3 Board chair meeting; 12.4 Grads – board member attendance 12.5 Correspondence Georgina Jolibois

05-10-2365	MOTION	Moved by , seconded by to approve the agenda as amended. . . ./carried
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5. MINUTES

5.1 Minutes of the March 22, 2019 board meeting

05-10-2366	MOTION	Moved by , seconded by to approve the minutes as presented. . . ./carried
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6. BUSINESS ARISING FROM MINUTES - none

7. REPORTS

7.1 VP, Academics (handout & in-person)

- ABE
 - Finalization of 2019-20 Program plans for all three campuses.
 - The course-offering schedule for ABE is close to complete. We continue to ensure that students have access to the prerequisites they require in order to gain access to Post-Secondary programming.
 - ABE grad – JRMCC on May 29
- University
 - Meeting with the U of S on May 1. In attendance was Vice-Provost, Teaching, Learning and Student Experience, Patti McDougall, Dean, College of Education, Michelle Prytula, Director, Distance Education, Cheri Spooner, Dean, College of Arts and Science, Peta Bonham-Smith, Associate Dean Academic, College of Education, Dawn Wallin, Associate Dean, College of Education, David Burgess and Undergraduate Program Coordinator, College of Education, Arvelle Van Dyck. They shared with us their vision with respect to our working relationship and we shared ours.
 - College of Nursing visit to take place on June 18. The new Assistant Dean attached to our Northern program; Dr. Lynn Jansen will be joining us.
 - University Graduation ceremony took place on May 4 at JRMCC.
- Technical, Trades & Mining
 - On March 29, Northlands College hosted a luncheon for our carpentry students and local contractors. It proved to be a great opportunity for students, staff and contractors to dialogue and network on an informal basis.
 - Trades and Technical graduation will be on May 30 at JRMCC.

7.2 VP, Student Affairs (handout & in-person)

- Student Services
 - As of today we have 1467 applications.
 - Student housing stats for La Ronge, Creighton and Buffalo Narrows presented.
 - Transportation stats for La Ronge presented.

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River Campus Boardroom

9:00 a.m. – 3:33 p.m.

- Banner finally may become a possibility. The Ministry has approved the colleges to research the possibility. Could be July 1, 2020. Discussions have begun to replace our current student information system (SIS), which is housed on OCSM (one client service model), with Ellucian Banner. This is the same software used by Sask Poly, U of S and U of R. All data that is being collected by the Government of Saskatchewan on OCSM currently is being migrated to newer, more modern systems. The next step in this process is to work with a working group to put together a proposal for the treasury board which will be due by the end of August. Cherise is the representative on this group.
- Although it has been a tumultuous last few months, Northlands College carries on to ensure the success of our students and the educating of northern Saskatchewan residents. An important part of this process is our annual three year Business Plan. The creation of this plan is a team effort and many hours of reporting, research, planning and forecasting are done by staff to put this document together.

7.3 VP, Finance and Operations (handout & in-person)

- Facilities/Capital Planning
 - The renovations in the upper admin are progressing, but have no final date set for completion.
 - Meeting with Midcon engineering this week to discuss ways of ventilating the roofing system at the canoe, with hopes of improving the venting, insulation and prevent the major ice damming that is occurring on the roof.
 - Chemistry lab has had the damaged dry wall repaired and the dishwasher hooked up. The university staff have been cleaning and sorting to get ready for the spring sessions. We have updated the key fob system.
- Information Technology
 - The Canadian Internet Registration Authority recently began an agreement with the Ministry of Education to allow Saskatchewan schools and colleges access to their D-Zone DNS Firewall service.
 - In a separate change made to DNS service at the College, we have migrated our managed DNS hosting from SaskTel to Cloudflare.
 - This year a new software licensing agreement was negotiated between Microsoft and the province's Ministry of Education. Agreements are renewed on a three year basis and thus the new contract is valid until 2022.
 - The College has received a number of the items previously ordered as part of the University IT hardware purchasing plan.
- Human Resources
 - To date, 36 new employees have joined the College.
 - As of April 8, 2019 we are recruiting for 4 instructors for the following programs in La Ronge; practical nursing, office administration, automotive service technician and environmental sciences.

05-10-2367	MOTION	Moved by , seconded by to approve the reports as presented. .../carried
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8. **BUDGET AND FINANCE**

- As per handout and verbal report by S. Young.

05-10-2368	MOTION	Moved by , seconded by to approve the Budget and Finance report as presented. <p style="text-align: right;">. . . /carried</p>
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9. CHAIR

- Verbal Report by V. Fern
- The current employment contract of the current President & CEO came to an end effective April 30, 2019.
- There were a few HR & Governance committee meetings, as there were staffing issues that had to be dealt with.
- Attended the CICA conference in Niagara Falls which was very interesting. Two interesting items that were mentioned was the possibility of colleges working with friendship centres with student recruitment. Also, a book is being written in regards to treaties that were negotiated and signed with the different tribes around the country. It was also nice to see that there were a lot of Mental Health and Wellness sessions, as this is becoming an important part in all aspects of education institutions.

05-10-2369	MOTION	Moved by , seconded by to approve the verbal report given by V. Fern, Acting Chair. <p style="text-align: right;">. . . /carried</p>
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10. CEO

- Verbal Report given by S. Young, Interim President & CEO
- Attended a meeting with the U of S folks here in La Ronge on May 1.
- Attended and took part in the presentations at the university grad on May 4.
- KCDA career fair took place with some of its attendees coming to Mine School to see opportunities in the Mining & Exploration sector.
- Have been working on getting the approval from the union to hire another out of scope employee for the student affairs department. Unfortunately, the original meeting with Labour Standards and union which was set for July has been post-poned until September because the local chair is not available to meet.
- Bargaining is scheduled for next week in Saskatoon; however, there is a good chance this will be delayed.

05-10-2370	MOTION	Moved by , seconded by to approve the verbal report given by S. Young, interim President & CEO. <p style="text-align: right;">. . . /carried</p>
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11. ITEMS FOR DECISION

11.1 DRAFT Business Plan

- As per handout.
- Discussed the potential of telling our story of living in northern Saskatchewan. Suggestion is to develop a video on the reality of living in Northern Saskatchewan, travels, hamlets, villages etc.

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River Campus Boardroom

9:00 a.m. – 3:33 p.m.

05-10-2371	MOTION	Moved by , seconded by to approve the DRAFT business plan as presented. The business plan will be submitted to both Ministries. .../carried
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11.2 Capital Plan

- Recognizing our two most significant barriers for growth; affordable housing options for students and small classroom sizes, the College put forth a request to build a structure on land it owns by the La Ronge Program Centre (canoe) that can increase the size of each class room & potentially have rooms with modern learnings in mind. Estimated cost is \$40M spread over the next five years. Student housing could take a number of different forms so we will estimate a cost of \$3M in the capital plan.

05-10-2372	MOTION	Moved by , seconded by to approve the Capital Plan as presented. .../carried
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11.3 Surplus capital building repairs

05-10-2373	MOTION	Moved by , seconded by to restrict \$300K from unappropriated surplus for capital repairs in La Ronge, Buffalo Narrows and possibly Creighton. .../carried
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11.4 President & CEO recruitment

- It was proposed that a one year contract as President & CEO to delay posting it until perhaps November or December so the timing was better for the Board and VPs to participate in the recruitment process.
- Board went in-camera.

11.5 Board Recruitment

- It was discussed and determined that advertising for Board members will take place immediately. The Board needs to fill four seats, in order to have a full Board of ten.
- Representation from appropriate areas of the north was discussed and determined.
- Indigenous representative needs to be stressed when making board appointments.

05-10-2374	MOTION	Moved by , seconded by that advertising for Board members will take place immediately and that applications will be reviewed and appropriate recommendations will be completed at the June 14, 2019 regular Board meeting. .../carried
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12. ITEMS FOR DISCUSSION

12.1 GDI's Teacher Education program (handout)

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- GDI and Lac La Ronge Indian Band are partnering to deliver a 4-year accredited Northern Indigenous Teacher Education Program (NITEP), Bachelor of Education Degree.
 - This may cause some issues with our current Bachelor of Education program. However, we will continue with the trajectory that we are on. Only time will tell.
- 12.2 Correspondence from Ministry presented and discussed.
- 12.3 Board chair meeting
- Request for all regional college chairs to meeting in Saskatoon on Thursday, May 16. Victor is not available as he is at work. It was determined that C. Everest and V. Deschambeault will attend on Victor’s behalf and report back.
- 12.4 Upcoming grads and Board attendance
- V. Deschambeault and C. Everest will represent the Board at the grads.
- 12.5 Correspondence – Letter from House of Commons, Member of Parliament, Georgina Jolibois, requesting a tour with Jagmeet Singh, Federal Leader of the New Democrat Party of Canada. In attendance will be the College executive team and two Board members.

13. IN-CAMERA

05-10-2375	MOTION	Moved by to go in-camera at 2:35 PM. . . . /carried
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05-10-2376	MOTION	Moved by , seconded by that the Board go out of camera at 2:47 PM . . . /carried
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05-10-2377	MOTION	Moved by , seconded by to approve S. Young as the interim President & CEO until August 31, 2019. The recruitment process for the next permanent President & CEO will begin immediately. The Board will go through applications and shortlist at the next regular board meeting on June 14, 2019. The starting date for this position will be September 1, 2019. . . . /carried
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14. CLOSING PRAYER/ADJOURN – V. Fern

05-10-2378	MOTION	Moved by to adjourn the meeting at 3:33 PM. . . . /carried
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