

**Present:**

**Board**

Bouvier, Myrna  
 Charles, Deborah (Chair)  
 Durocher, Jackie  
 Polischuk, Doreen  
 Fern, Victor  
 Sierzycki, Jodie  
 Trottier, Paul

**Staff**

Chrispen, Cherise  
 Gordon, Erin (recorder)  
 Greschner, Toby (CEO)  
 McDougald, Chandra  
 Penney, Guy  
 Young, Shelley

**Regrets**

Favel, Veronica  
 Goulet, Ordean

1. **CALL TO ORDER @ 10:30 a.m.**
2. **ADOPTION OF THE AGENDA**

06-17-2732	MOTION	Moved by ....., seconded by ....., to adopt the agenda as presented.  .../carried
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3. **MINUTES**

- 3.1 Minutes of the May 13, 2016 board meeting

06-17-2733	MOTION	Moved by ....., seconded by ....., to approve the May 13, 2016 minutes as presented.  .../carried
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4. **BUSINESS ARISING FROM MINUTES**

5. **REPORTS**

- 5.1 Facilities (handout)  
 As per package
  - The funding request has not been approved yet because we did not have engineering reports to submit. The Ministry also requested information on who else would be funding the project.
  - The buildings in Air Ronge should be done by the fall.
  - Paint for the La Ronge Campus has been purchased, laborers will be contracted to paint.
  - Someone contacted Ken Brown last week to see if we would sell some property in Creighton, he directed them to submit a proposal to the Board.

- 5.2 Information Technology (handout)
- As per board package
  - Our 10 year contract with the Federal Government and SRNET for bandwidth is coming to an end. The cost for a new contract has increased significantly. We are currently in negotiations to get a better rate however S. Young has budgeted the full amount. The Board indicated that they appreciate the amount of work Jason Wilson puts into his reports.
- 5.3 Technical & Trades (handout)
- As per board package.
- 5.4 Academic Programming (handout & in-person)
- Adult 12 graduation is on June 29<sup>th</sup>, the graduates from Buffalo Narrows will be joining the graduates in La Ronge. There will be a large celebration with about 30 students graduating, the Board is invited to attend.
  - Summer School will be starting soon, 45 students have registered.
  - The 2016-17 ABE programs that are being held in the campuses are set-up and we are working on the programs in the outlying communities.
  - Summer school ready to go, instructors have been hired, and there are 45 students in 3 classes.
  - The growing number of students who want to take our ABE programs who have just graduated from high school is increasing.
  - Met with U of S and are getting to a point where a MOU can be signed, there are still some logistics being worked out. Ile a la Crosse was set up as the second place the nursing program was offered, it is very difficult for the U of S and NLC to find someone to work there.
  - We will not be offering HCAP in Buffalo Narrows this year, so there will be more space available at that campus
  - Discussions are being held with the U of S to offer a pre-engineering and science program next year. Students leaving the program would have five or six program options open to them.
  - ..... discussed developing an 8-10 month program that would help students get on a career path through targeted support with prep courses, academic coaching, and tutoring.
- 5.5 Mine School (handout & in-person)
- The year two students will be graduating on June 17<sup>th</sup>, they have been at field school.
  - Has been working with student services on the programs that will be beginning in the fall. The students have been accepted and there is a waitlist.
  - Will travel to McArthur twice a year to monitor the Workplace Education program.

- Went to Moose Jaw and toured their Civil Tech lab to see how we should set up ours.
- Students from SMVS have visited the mine school to take a tour and try the simulator.

5.6 Student Services (handout & in-person)

- The number of ABE applicants has increased significantly this year. Each applicant is contacted by someone in student services who discuss their future plans with them.
- Student selections for the 2016-17 program year have begun.
- The PTA allocation limits the amount of programs that can be run.
- BN student residence was empty for almost the whole month.
- Creighton student residence has three students.
- Student housing in La Ronge may be an issue next year because a lot of the current students plan on continuing with NLC next year, this reduces the number of units available to new students.
- Docuware is proceeding at a fairly quick pace.

5.7 Human Resources (handout & in-person)

- We will be changing EFAP service providers on July 1, 2016 in an effort to better support our employees and their wellbeing.

06-17-2733	MOTION	Moved by ....., seconded by .....,to approve the reports as presented.  .../carried
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6. BUDGET AND FINANCE

- S. Young reviewed the financial statements with the Board.
- The Ministry would like quarterly reports next year that include more detail.
- The cost of fleet vehicles compared to CVA rental in the same ballpark maybe a little less with the ownership at the end.

06-17-2734	MOTION	Moved by ....., seconded by ....., to approve the budget and financial report as presented.  .../carried
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7. CHAIR

As per board package.

- All board members who enrolled in the Professional Director Certification program have completed successfully. To maintain that status 30 hours of training needs to be completed every three years. As training opportunities arise J. Kyplain can register board members.

**Minutes of the Regular Board Meeting, June 17, 2016**

**Harbour Inn Boardroom**

**10:30 a.m. – 1:21 p.m.**

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- The conference in Quebec was very good, recommends that in the future the President & CEO, and the Directors attend.

<b>06-17-2735</b>	<b>MOTION</b>	<b>Moved by ....., seconded by .... to approve the Chair report as presented.</b>  <b>.../carried</b>
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**8. CEO**

- The Golf Tournament was very successful, \$25,000-\$35,000 was raised for scholarships which will be matched by the Ministry.
- Will be meeting with NITHA to discuss health training and will be submitting a proposal for funding by July 9, 2016.
- We will be holding a staff appreciation event on June 28, 2016 in La Ronge.

<b>06-17-2736</b>	<b>MOTION</b>	<b>Moved by ....., seconded by ....., to approve the CEO report as presented.</b>  <b>.../carried</b>
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**9. ITEMS FOR DECISION**

9.1 Mandatory evacuation banking responsibility

<b>06-17-2737</b>	<b>MOTION</b>	<b>Moved by ....., seconded by ....., that in the event of mandatory evacuation from the communities of La Ronge and Air Ronge, the Director of Finance and Operations for Northlands College has the authority to singly execute financial transactions with Conexus Credit Union for the purpose of maintaining operations remotely during the mandatory evacuation period.</b>  <b>.../carried</b>
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9.2 Accounts Receivable write-off

- Collection options were discussed, S. Young will research different options and bring them to the Board for review
- Crawford Canada Inc. has an outstanding account in the amount of \$1,749.80, S. Young was directed to pursue collection.

<b>06-17-2738</b>	<b>MOTION</b>	<b>Moved by ....., seconded by ....., to write-off overdue and outstanding accounts receivable totaling \$43,956.38 to from the fiscal year 2012/13 to bad debts for accounting purposes.</b>
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9.3 Business Plan

- S. Young reviewed the financial reports with the Board.
- T. Greschner reviewed the business plan with the Board.

06-17-2739	MOTION	Moved by ....., seconded by ....., to approve the draft business plan as presented. This business plan will be submitted to the Ministry of the Economy and Ministry of Advanced Education. .../carried
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**10. ITEMS FOR DISCUSSION**

10.1 Conference report

- Board members discussed the events that they attended, it is agreed that attending the conference was a valuable experience.

**11. IN-CAMERA**

11.1 Staff Issues

06-17-2740	MOTION	Moved by ....., seconded by ....., to move to an in-camera session at 1:19 p.m. .../carried
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06-17-2741	MOTION	Moved by ....., seconded by ....., to move out of in-camera at 1:21 p.m. .../carried
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**12. CLOSING PRAYER/ADJOURN**

06-17-2742	MOTION	Moved by ..... to adjourn the meeting at 1:21 p.m. .../carried
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