

Minutes - Regular Board Meeting, February 24, 2017
River Campus Boardroom, Air Ronge
9:00 a.m. – 1:16 p.m.

Present:

Board

Bouvier, Myrna
 Charles, Deborah (Chair)
 Durocher, Jackie
 Favel, Veronica
 Fern, Victor
 Polischuk, Doreen
 Sierzycki, Jodie
 Trotter, Paul

Staff

Chrispen, Cherise
 Greschner, Toby (CEO)
 Goulet, Ordean
 Kyplain, Jennifer (recorder)
 Penney, Guy
 Young, Shelley

Regrets:

McDougald, Chandra

1. CALL TO ORDER @ 9:04 AM

2. OPENING PRAYER – D. Charles

3. ADOPTION OF THE AGENDA

*Additions: 10.4 Creighton Residence
 10.5 May meeting change
 11.9 Education Leave Repayment Request*

02-24-2773	MOTION	Moved by, seconded by to adopt the agenda as amended. .../carried
-------------------	---------------	--

4. MINUTES

4.1 Minutes of the December 16, 2016 board meeting

02-24-2774	MOTION	Moved by, seconded by to approve the minutes of December 16, 2016 as presented. .../carried
-------------------	---------------	--

5. BUSINESS ARISING FROM MINUTES - none

6. REPORTS

6.1 Facilities (handout)

- PMR’s ventilation proposal for the crawl space of the Mine School addition was submitted.
- Housing committee has posted an RFP for potential landlords for students in central region beginning August 1 due to our current lease contract that expires on July 31, 2017.

Minutes - Regular Board Meeting, February 24, 2017

River Campus Boardroom, Air Ronge

9:00 a.m. – 1:16 p.m.

- 6.2 Information Technology (handout)
 - As per handout.
- 6.3 Technical & Trades (handout & in-person)
 - As per handout.
 - Electrical program was a success. All students successfully passed their provincial exam. Three students have been hired by a Prince Albert business.
 - Partnered with GDI with the Industrial mechanic program.
 - Institutional cooking received many applicants and we had to turn away students since there is only 12 spaces available.
 - There have been some issues with the brokering of programs, however, we are working with Sask. Polytechnic and Ministry to resolve the issues.
- 6.4 Academic Programming (handout & in-person)
 - As per handout.
 - Waitlists to get into ABE programming is: Creighton – 0; BN – 2; La Ronge - 27
 - The Pre-engineering and Science Program (PRES) is in the final stages of approvals for Fall 2017 intake.
 - Demand for University is strong
 - Programming for on-reserve is a struggle. Could be because there is no PTA funding available for on-reserve programs.
- 6.5 Mine School (handout)
 - As per handout.
 - 2017-18 Mine School Programs: Mining Engineering Tech.; Civil Tech.; Power Engineering Tech.; Industrial Mechanics; and Environmental Science Diploma (waiting on approval from Lakeland College for brokerage).
 - Student recruitment for Fall 2017 is underway, also doing advertising in the Creighton area for Mine School programs.
 - Working with student services to formalize student testing and interviews to ensure student success in programs.
- 6.6 Student Services (handout & in-person)
 - Admission priorities, specifically the nursing program. Only northern residence, 10 years or half your life. Trying to change this, it makes it difficult to fill seats. Northerners will still be given preference.
 - Possible bussing partnership with NLSD. Discussions are still in their beginning stages.
 - There is an active agreement in Creighton in regards to Denare Beach students be bussed to Creighton.
- 6.7 Human Resources (handout)
 - This year 15 new employees have joined the College.

02-24-2775	MOTION	Moved by, seconded by to approve the reports as presented. .. /carried
------------	--------	---

Minutes - Regular Board Meeting, February 24, 2017

River Campus Boardroom, Air Ronge

9:00 a.m. – 1:16 p.m.

7. BUDGET AND FINANCE

- As per handouts.
- Accounts receivable list presented. Any money owing over 195 days is a worry.
- The Board asked if there was interest added to the amounts owing. Will need to look into this process; however, we do not want to affect student credit rating. TABLED

02-24-2776	MOTION	Moved by, seconded by to approve the budget and finance report as presented. .. /carried
------------	--------	--

8. CHAIR

- As per handout.

02-24-2777	MOTION	Moved by, seconded by to approve the chair report as presented. .. /carried
------------	--------	--

9. CEO

- Nortep/Norpac: no further information other than which was presented in the media indicating that Nortep Council Inc. has recommended to the Minister that GDI become the new accountable partner.
- Fiscal Restraint: staffing restrictions requires that all non-instructional staffing actions need to be approved by Ministry.
- Collective agreement expired August 2016; one meeting to date with Union leadership and awaiting further government direction before proceeding further.

02-24-2778	MOTION	Moved by, seconded by to approve the CEO report as presented. .. /carried
------------	--------	--

10. ITEMS FOR DECISION

10.1 Capital Plan

02-24-2779	MOTION	Moved by, seconded by to approve the Capital Plan as presented. .. /carried
------------	--------	--

10.2 MOU – U of S

- Tuition and books will be paid directly to the U of S

02-24-2780	MOTION	Moved by, seconded by to approve the MOU as presented. .. /carried
------------	--------	---

Minutes - Regular Board Meeting, February 24, 2017

River Campus Boardroom, Air Ronge

9:00 a.m. – 1:16 p.m.

10.3 Banking

- All payments from Buffalo Narrows and Creighton to be deposited through bank machines in Creighton/Buffalo Narrows.

02-24-2781	MOTION	Moved by, seconded by to grant the authority to the Director of Finance and Operations to delegate bank deposits via bank card to admin staff in Creighton and Buffalo Narrows to eliminate 2 bank accounts. All deposits would now be made through our operating account in La Ronge. This would eliminate bank charges on 2 bank accounts and eliminate the need to transfer funds from those accounts to our operating account. As the bank cards would be used for deposits only, there is no risk involved with providing the bank cards to the admin staff in Buffalo Narrows and Creighton. .. ./carried
------------	--------	---

10.4 Ministry of Central Services request to transfer ownership of Creighton Residence to Northlands College.

- Discussion

02-24-2782	MOTION	Moved by, seconded by to respectfully decline the offer to transfer of ownership. .. ./carried
------------	--------	---

10.5 May Meeting Change

02-24-2783	MOTION	Moved by, seconded by, to move the May board meeting from May 18, 2017 @ 1:00 PM to May 9, 2017 @ 9:00 AM. .. ./carried
------------	--------	--

11. ITEMS FOR DISCUSSION

11.1 Grand Opening of Mine School/River Campus

- May 24, 2017

11.2 Student Recruitment Day – Vibrant Roots

- As per handout
- May 17, 2017
- Ten students will be invited from each northern high schools.
- The day will be one of Inspiration, uplifting, etc.
- There will be young aboriginal leaders presenting.

11.3 Organization Structure

11.3.1 Succession

- Discussion on ideas of a succession plan for CEO and Director of Finance.

***Break for lunch @ 12:00 p.m.**

***Meeting called back to order @12:37 p.m.**

Minutes - Regular Board Meeting, February 24, 2017

River Campus Boardroom, Air Ronge

9:00 a.m. – 1:16 p.m.

- 11.4 Letter from the Ministry – February 16/17
 - Finding efficiency opportunities for the college system.
 - Call for Board Chairs and Sr. Administrators to work together and come up with a joint submission for consideration to the Ministry.
- 11.5 Policies
 - Table of contents with new numbering and new/revised policies presented.
- 11.6 Board Evaluation
 - Evaluation needs to be completed and results to be discussed at the June meeting.
- 11.7 Northern Visionaries Gala
 - Discussed some of the logistics with the upcoming GALA.
 - Advice was given by the Board.
- 11.8 Board Attendance
 - 11.8.1 Cican – April 30 – May 2, 2017
 - Budgeted for four members.
 - V. Favel will attend, since she did not attend last year.
 - The other three names will be chosen by the drawing of names.
 - CEO, 2 Directors and the executive assistant will also attend.
 - 11.8.2 NC Golf Tournament – June 8, 2017
 - Board attendance: J. Sierzycki, V. Favel, D. Polischuk, D. Charles
 - 11.8.3 Northern Visionaries Gala – April 29, 2017-April 22
 - All Board to attend.
- 11.9 Education Leave Repayment Request
 - Request was presented.
 - The request was for the payment to be reduced monthly.
 - It was determined that an amount of \$800 at 2.5 percent interest be negotiated.

12. CLOSING PRAYER/ADJOURN

02-24-2784	MOTION	Moved by to adjourn the meeting at 1:16 p.m.	.. /carried
------------	--------	--	-------------

Board Chair

Date

Recorder

Date