

# Minutes for Regular Board Meeting, December 20, 2019

Holiday Inn Express, Prince Albert

9:00 a.m. – 11:57 a.m.

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## Present

### Board

Bouvier, Myrna  
Deschambeault, Val  
Durocher, Jackie  
Everest, Crystal  
Fern, Victor, CHAIR  
Watt, Hugh

### Staff

Chrispen, Cherise  
Penney, Guy, CEO  
Ratte, Ron, Manager of Indigenous Initiatives  
Young, Shelley, VP/Recorder

## Regrets

Jennifer Kyplain

1. **OPENING PRAYER/LAND ACKNOWLEDGEMENT** – M. Bouvier

2. **CALL TO ORDER @ 9:13 AM**

3. **ADOPTION OF THE AGENDA**

- 3.1 *Additions:*
- 7.1 *Finance & Audit Committee Report*
  - 10.3 *Naming of the Cultural Room*
  - 10.4 *Proposed GDI Agreement*
  - 11.1 *PMR Request for funding 2020-21*
  - 11.2 *Board Appointments*

12-20-2428	<b>MOTION</b>	<b>Moved by ..., seconded by ..., to adopt the agenda as amended. .../carried</b>
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4. **MINUTES**

- 4.1 Minutes of the November 1, 2019 board meeting

12-22-2429	<b>MOTION</b>	<b>Moved by ....., seconded by ....., to approve the minutes as presented. .../carried</b>
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5. **BUSINESS ARISING FROM MINUTES - none**

6. **REPORTS**

- 6.1 Academics (handouts & in-person)

- ABE
  - AES in Stanley Mission and Deschambeault have been postponed due to recruitment of an instructor.
  - 8 ABE programs are in progress: Essential Skills for the Workplace (ESWP) in La Ronge; Adult 10 (credit) in Buffalo Narrows; Creighton and La Ronge; Adult 10 (non-credit) in Black Lake; and Adult 12 in Buffalo Narrows, Creighton and La Ronge.
  - Guy took Chandra to Regina to meet Darcy Smycniuk, Deputy Minister of ICT, to discuss working together with other regional colleges and SaskPoly to improve the brokerage process.

## Minutes for Regular Board Meeting, December 20, 2019

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---

- AES partnership with LLRIB in Hall Lake is in progress.
  - AES partnership with LLRIB in La Ronge (Far Reserve) began on November 18, 2019 with 13 students.
  - Planning for ABE Grad on May 27, 2020 at JRMCC continues.
  - University
    - Preliminary conversations with GDI to possibly partner on offering a M. Ed starting in summer of 2020.
    - Working on filling the Manager of University position with a hope to fill in January 2020.
    - University numbers have remained relatively static and that is a positive view for the College and its ability to sustain quality and keep students.
    - Looking at ways to make B.Ed program and B. Sc in nursing sustainable, working with Marketing to create some promotional items.
    - U of S is working on new MOU for B. Ed program.
    - Grad is set for May 8, 2020 at JRMCC.
  - Technical, Trades & Mining
    - Industrial Mechanic in Cumberland House has been delayed. Instructor turned down the job.
    - Residential Renovation & Construction built a playhouse and are donating to the daycare in Buffalo Narrows.
    - Environmental Sciences YR 2 will be offered in La Ronge.
    - Justin Galloway has been hired as a Manager of Post-Secondary. Start date is January 6, 2020.
    - Grad is set for May 28, 2020 at JRMCC
- 6.2 VP, Student Affairs (handout & in-person)
- Student Services
    - Sue Carriere has accepted the position as Student Services Manager in the new year.
    - We had a very successful multi-department admissions meeting on December 5. We took the time to go through each post-secondary program one at a time as well as go over processes.
    - All the program information and program bulletins should be completed next week for the start of admission season in January.
    - Housing waitlist in La Ronge is currently at 74 with an average of 61 each year. These are students who legitimately would benefit from student housing if it became available. Creighton housing 7 students currently and Buffalo Narrows has 5 students.
    - 175 student loans with the number increasing which demonstrates improvements in financial health of the students.
    - PTA applications are another busy component of our department. Forecast that we will hit the \$2M point in PTA funding for students. Last year we were \$250,000 short.
  - Marketing & Public Relations
    - Most of our clothing line has sold out.
    - New website was rolled out yesterday. Many things are similar or the same; however, some working features have changed. We will have an online application for students.

## Minutes for Regular Board Meeting, December 20, 2019

Holiday Inn Express, Prince Albert

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- 6.3 VP, Finance and Operations (handout & in-person)
- Facilities/Capital Planning
    - Facilities has been installing more cameras in the Air Ronge campus year and buildings as we have seen thief and vandalism increasing.
    - We have received the blue prints for the elevator in the admin. Bldg. We applied with the Village of Air Ronge for a building permit.
    - Facilities will be renovating the cultural building (portable two) to make an area for traditional smudging.
  - Information Technology
    - IT is in the process of another round of purchasing new computer hardware. We will primarily be replacing the oldest of laptops that are currently in service to staff members. The intent is to replace all machines that are older than five years old.
  - Human Resources
    - Between October 9, 2019 and December 8, 2019 we posted 13 positions.
    - As of December 8, 2019 we have exceeded the target of female and visible minority employees, and are still working on meeting the targets for persons of Aboriginal ancestry and persons with disabilities.
- 6.4 Manager of Indigenous Initiatives (in-person)
- Ron introduced himself and talked a little about himself and his involvements.
  - Currently Ron sits on the LLRIB board and National Parole Board.
  - Originally from Ile-a-la Crosse, but has lived in La Ronge majority of his life.
  - Appreciates the warm welcoming from Guy and program heads.
  - Ron has been with the College for 3 weeks.
  - Ron has experience working with many schools including NLSD.
  - Ron has 38 years working with youth and families in many communities.
  - Northlands College has made some good movement in this area already, especially with the raising of the Reconciliation Flag.
  - Ron is thankful and humble to be working with Elie Fleury.
  - Ron has been thinking about a lot of initiatives that he would like to introduce within the college such as Elder council, youth council, more outdoor and indoor traditional and cultural teachings as part of the curriculum.
  - Ron plans to come up with a strategic framework on some of these initiatives and plans to come back in 3 months with the framework for presentation to the Board.
  - Ron ended his report with the singing of the Honour Song.

12-20-2430	MOTION	Moved by ....., seconded by ....., to approve the reports as presented.  .../carried
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## 7. BUDGET AND FINANCE (in-person and handouts)

### 7.1 Finance and Audit Committee Report

- V. Fern informed the rest of the Board of the committee's meeting yesterday evening and introduced S. Young as the Chair and that she will be doing an update on the financial reports that were presented and discussed at the Finance and Audit Committee meeting.

## Minutes for Regular Board Meeting, December 20, 2019

Holiday Inn Express, Prince Albert

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- 2020-21 – there is a plan for each regional college to contribute to the cost of upgrading the student information system. The current estimate is at \$143,000/college to offset approximately \$1M of the cost.
- Northlands College and Northwest College have both volunteered to pilot the new student information system when it becomes available on behalf of all the colleges with the expected project beginning with planning in July 2020 and initial implementation planned for 2021.
- The College owns a 2010 GMC Sierra Van that is nearing its 10<sup>th</sup> birthday and does not seat more than 8 passengers. We intend to trade this van before June 2020 and lease a 12-15 passenger van as a replacement. The reasons are that the jour policy states to replace a vehicle at 10 years or 250,000 kms whichever comes first and that the College does need a passenger van for relatively regular short class excursions and the occasional staff function.

12-20-2431	MOTION	Moved by ....., seconded by ..... to approve the Budget and Finance report as presented.  .../carried
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### 8. CHAIR

- Victor asked for an update on the growth plan from the Board Rep who was able to attend the meeting at the Ministry.
- Growth Plan update given by Hugh Watt who attended the meeting in Regina. The Ministry does not appear to require the regional colleges to amalgamate, but do want us to work together while maintaining our autonomy. The Colleges that are near our region are very aware of the unique challenges that we have in northern Saskatchewan.
- It was mentioned that inviting the other regional college Chairs to La Ronge for a discussion and tour would be a good idea, just to give them a clearer view of the uniqueness that we have in northern Saskatchewan.
- Victor reported that the Audit and Finance Committee met last night and announced that it intends to meet either the evening before or the first thing in the morning on board meeting days.

12-20-2432	MOTION	Moved by ....., seconded by ..... to approve to the Chair report as presented.  .../carried
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### 9. PRESIDENT & CEO

- Pleased to inform the Board of the recent hiring of Mr. Ron Ratte as Northlands College's new Manager of Indigenous Initiatives. Ron brings with him many years of work experience in Northern Saskatchewan in the fields of Education, Health and Justice. Ron will be reporting directly to the President & CEO and will be responsible for the continued development, implementation and ongoing monitoring and updating of the College's Indigenization Strategy.
- On December 17<sup>th</sup> in Regina, I will be in attendance once again with our educational partners for Teacher Education in the North.
- As the Board is aware, Chandra McDougald is the new Vice-President of Academic. Chandra brings with her experience in all three of our broad program areas and is a former Director of our Mine School.
- We continue to have student housing as a priority, as we look ahead to our next academic year.
- Hugh Watt and I attended a meeting at the legislature on December 12 with the Minister of Advanced Education. Minister Beaudry-Mellor reviewed the document with the group, while

## Minutes for Regular Board Meeting, December 20, 2019

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providing insights and implications for post-secondary education in the province. It goes without saying that post-secondary institutions will play a very important role in Saskatchewan's growth over the next ten years.

- We would like to go into partnership with GDI to start a partnership in a Master's Program. The initial resources would be some staff time and space and it would be a good opportunity to project to the community in northern Saskatchewan that we are in business together.
- In the process of hiring a Manager of University that will report to Chandra.
- Invited to meet with NORTEP Board regarding student housing. Plan on meeting with them again to resume discussions.

12-20-2433	MOTION	Moved by ....., seconded by ....., to approve the President & CEO report as presented.  .../carried
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### 10. ITEMS FOR DECISION

#### 10.1 Annual Report

12-20-2434	MOTION	Moved ....., seconded by ....., to approve the 2018-19 DRAFT Annual Report to be submitted to the Ministry of Advanced Education as presented.  .../carried
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#### 10.2 Memorandum of Agreement with SGEU

- As presented.

12-20-2435	MOTION	Moved by ....., seconded by ....., to approve the changes to the Collective Bargaining Agreement, as outlined in the Memorandum of Agreement, for a 6 year term as negotiated and agreed upon by Northlands College and the Saskatchewan Government and General Employees' Union (SGEU): September 1, 2016 to August 31, 2022.  .../carried
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#### 10.3 Naming of the Cultural Room

12-20-2436	MOTION	Moved by ..., seconded by ....., to approve the naming of the Northlands College Cultural Room as the Elie Fleury Cultural Centre.  .../carried
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#### 10.4 Proposed GDI Agreement

12-20-2437	MOTION	Moved by ....., seconded by ....., to approve the reconciliation between Northlands College and GDI and to continue to work on the development of a partnership towards the offering of a Master's Program.  .../carried
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**11. ITEMS FOR DISCUSSION**

11.1 PMR Request for funding 2020-21

- The Board discussed the funding request provided by S. Young.
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11.2 Board Appointments

- The Board discussed the delay in appointments as it has been in progress for a year, with proper recommendation sent to the Ministry for consideration.
- Guy reported that he has been told that the Minister is working on the appointments and should happen soon.

**12. IN-CAMERA**

12-20-2438	MOTION	Moved by ....., seconded by ....., to move into an in-camera session at 11:48 AM
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12-20-2439	MOTION	Moved by ....., seconded by ....., to move out of an in-camera session at 11:57 AM.  .../carried
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**13. CLOSING PRAYER/ADJOURN**

12-20-2440	MOTION	Moved by ....., to adjourn the meeting at 11:57 AM.  .../carried
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 Chair

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 Recorder