

**Present:**

**Board**

Charles, Deborah (Chair)  
 Durocher, Jackie  
 Favel, Veronica  
 Fern, Victor  
 Sierzycki, Jodie  
 Trottier, Paul

**Staff**

Chrispen, Cherise  
 Greschner, Toby (CEO)  
 Goulet, Ordean  
 Kyplain, Jennifer (recorder)  
 McDougald, Chandra  
 Penney, Guy  
 Young, Shelley

**Regrets:**

Bouvier, Myrna  
 Polischuk, Doreen

**1. CALL TO ORDER @ 8:59 AM**

**2. OPENING PRAYER – V. Fern**

**3. ADOPTION OF THE AGENDA**

- *Additions: Scholarship foundation – critical needs fund  
 ABE Scholarship Donation*

12-16-2763	MOTION	Moved by ....., seconded by .... to adopt the agenda as amended.  .../carried
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**4. MINUTES**

- 4.1 Minutes of the November 4, 2016 board meeting

12-16-2764	MOTION	Moved by ....., seconded by ..... to approve the November 4, 2016 minutes as presented.  .../carried
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**5. BUSINESS ARISING FROM MINUTES - None**

**6. REPORTS**

- 6.1 Facilities (handout)

- Preventative Maintenance and Repair (PMR) deadline is December 20. We have three prepared, two being the head office for leveling and structural reinforcement. Another is IT for 250K for computers, student laptops, projectors and fibre to connect all four buildings in Air Ronge.
- Buffalo Narrows Campus, we are paying for empty space in the amount of 500K, contacted the Ministry of Central Services to amend agreement.
- The trades building is now complete, the lab areas are set up and we are using the classrooms.

## Minutes of the Regular Board Meeting, December 16, 2016

### Harbour Inn Boardroom

9:00 a.m. – 11:45 a.m.

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- 6.2 Information Technology (handout)
- Waiting on Sasktel to install connections for internet to the trades building.
- 6.3 Technical & Trades (handout & in-person)
- Last program in Black Lake for job readiness, as students are not completing program. Offering programs that have specific job potential such as Electrical, Cooking etc.
  - Welding program in Buffalo Narrows, down to 3 students. Students are having difficulty finding funding.
  - ECE in Cumberland is going very well, considering the funding issues.
  - Tri-trades in La Loche down to 11 students. Students are having difficulties with the math aspect of the program; however, efforts are being made to address.
  - Continuing care assistant program in La Ronge will be moved into the new trades building.
  - Electrical program in La Ronge will be ending soon, possibility of instructor to teach a program on the eastside.
  - LPN program, students doing their practicum. Ilex hospital has already hired three of the students.
  - Five power lineman students have been hired by SaskPower. This announcement was made in CEO's office. Students were extremely happy and proud.
  - Kitisaki will be mentoring students to eventually get hired by Saskpower.
  - Attendance has become an issue with technical and trades programming. The max that can be missed is 5 days according to Sask. Polytechnic standards. Considering purchasing punch clocks for students and focus on time management and the importance of regular attendance with the students.
  - Programs in Stony Rapids work! Students are very keen, attendance is superior.
  - Leadership forum in May for students. Cultural and Heritage council.
- 6.4 Academic Programming (handout & in-person)
- Final exams will be taking place the end of January for ABE
  - Timetable is out.
  - Summer school will not be offered this as we will be taking a break due to funding constraints
  - On-line school, re-evaluating the college's relationship for next academic year due to financial constraints.
  - University programming – status quo.
  - October 26 accreditation review for nursing program, went well.
- 6.5 Mine School (handout & in-person)
- All programs are writing final exams.
  - Power engineering students went to Saskatoon to do a 3 week training phase with Sask. Polytechnic.
  - Industrial Mechanics down to 3 students. Sask. Polytechnic discontinued 2 students based on their academics.
  - Work placement in McArthur. Cameco cancelled the agreement effective January 1.
  - Student selections - orientation and pre-testing will be done for next intakes.
- 6.6 Student Services (handout & in-person)
- 2017-18 application process is gearing up.
  - Moving 23 apprentices to employers at their request.
  - We are considering the future of continuing as a Joint Training Council (JTC) based on financial constraints.
- 6.7 Human Resources (handout)

Minutes of the Regular Board Meeting, December 16, 2016

Harbour Inn Boardroom

9:00 a.m. – 11:45 a.m.

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- So far this year, 15 new employees have joined the College.

12-16-2765	MOTION	Moved by ....., seconded by ..... to approve the reports as presented.  .../carried
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7. BUDGET AND FINANCE

- As per board package and presentation.

12-16-2766	MOTION	Moved by ....., seconded by ..... to approve the budget and financial report as presented.  .../carried
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8. CHAIR

- As per board package.

12-16-2767	MOTION	Moved by Fern, seconded by Durocher to approve the Chair report as presented.  .../carried
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9. CEO

- On November 22, 2016, due to the fiscal restraints implemented by the province, we were notified of a 1% reduction in our operating grant as well as an additional \$38K claw back from our Workers Compensation rebate, for a total reduction of \$105K.
- Colleges continue to lobby the Ministry of Economy to reconsider what operating expenses can be deemed instructional and hence can be paid for out of program funding. If we are not successful we could possibly see a budget shortfall of over \$1M.

12-16-2768	MOTION	Moved by ....., seconded by .... to approve the CEO report as presented.  .../carried
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10. ITEMS FOR DECISION

10.1 Annual Report

12-16-2769	MOTION	Moved by ....., seconded by .... to approve the 2015-16 Annual Report as presented.  .../carried
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10.2 Scholarship Foundation – Critical Needs Fund

12-16-2770	MOTION	Moved by ....., seconded by ..... to approve \$25,000 be moved from Northlands College to the Northlands College Scholarship Foundation Inc. to continue to support a critical needs fund which helps aid student retention by providing emergency funds at a time and during a situation that would otherwise result in their discontinuation from a program.  .../carried
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10.3 ABE Scholarship Donation

12-16-2771	<b>MOTION</b>	<p>Moved by ....., seconded by ... to approve \$20,000 be moved from Northlands College to the Northlands College Scholarship Foundation Inc. to fund ABE scholarships.</p> <p style="text-align: right;">.../carried</p>
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**11. ITEMS FOR DISCUSSION**

11.1 Grand Opening of River Campus

- KCDC will be having a function on the 3<sup>rd</sup> week of May, 2017, there will be a lot of dignitaries at this event. Therefore, it would make sense to have our grand opening at the same time.

11.2 Nortep/Norpac

- On November 22, the Nortep/Norpac Council Inc. was advised that rather than submitting a proposal in the competitive bidding process that the staff, management and board had developed, Northlands College would instead offer to work co-operatively with any, or all, parties in the future delivery of university programming in the north.
- Board reviewed letter to be submitted to the Ministry of Advanced Education detailing Northlands College plans for the future of university programming in northern Saskatchewan.

**12. CLOSING PRAYER/ADJOURN**

- Closing Prayer done by V. Fern.

12-16-2772	<b>MOTION</b>	<p>Moved by .... to adjourn the meeting at 11:45 AM</p> <p style="text-align: right;">.../carried</p>
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Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Recorder

\_\_\_\_\_  
Date