

## Condition of Premises Report

Tenant Name: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Keys Issued: \_\_\_\_\_ Keys Returned: \_\_\_\_\_

Move In Date: \_\_\_\_\_

Move Out Date: \_\_\_\_\_

**Code: VG – Very Good    G – Good    F – Fair    P – Poor    M – Missing**

**Move In Condition**

**Move Out Condition**

Front Entrance	Code	Comments	Code	Comments
Door				
Weather Stripping				
Window				
Closet				
Floor				
Baseboard/Casing				
Outlets/Switches				
Walls				
Ceiling				
Light Fixture(s)				

Comments: \_\_\_\_\_  
 \_\_\_\_\_

**Move In Condition**

**Move Out Condition**

Living Area	Code	Comments	Code	Comments
Window				
Window Casing				
Floor				
Baseboard/Casing				
Outlets/Switches				
Walls				
Ceiling				
Light Fixture(s)				

Comments: \_\_\_\_\_  
 \_\_\_\_\_

**Move In Condition**

**Move Out Condition**

<b>Kitchen Area</b>	<b>Code</b>	<b>Comments</b>	<b>Code</b>	<b>Comments</b>
Ceiling				
Countertop				
Cupboards				
Floor				
Fridge				
Light Fixture(s)				
Outlets/Switches				
Range Hood				
Sink				
Window				
Stove				
Walls				

Comments: \_\_\_\_\_  
 \_\_\_\_\_

**Move In Condition**

**Move Out Condition**

<b>Bathroom</b>	<b>Code</b>	<b>Comments</b>	<b>Code</b>	<b>Comments</b>
Floor				
Walls				
Baseboard/Casing				
Light Fixture(s)				
Door				
Ceiling Fan				
Medicine Cabinet				
Ceiling				
Bathtub				
Tub Surround				
Towel Bar				
Sink				
Toilet				
Vanity/Mirror				
Outlets/Switches				

Comments: \_\_\_\_\_  
 \_\_\_\_\_

**Move In Condition**

**Move Out Condition**

Storage Area(s)	Code	Comments	Code	Comments
Floor				
Walls				
Light Fixture(s)				
Outlets/Switches				

Comments: \_\_\_\_\_  
 \_\_\_\_\_

**Move In Condition**

**Move Out Condition**

Stairwell/Hallway	Code	Comments	Code	Comments
Floor				
Walls				
Closet				
Light Fixture(s)				

Comments: \_\_\_\_\_  
 \_\_\_\_\_

**Move In Condition**

**Move Out Condition**

Bedroom 1	Code	Comments	Code	Comments
Window(s)				
Window Casing				
Floor				
Baseboard/Casing				
Outlets/Switches				
Closet				
Door				
Walls				
Ceiling				
Light Fixture(s)				
Closet				

Comments: \_\_\_\_\_  
 \_\_\_\_\_

**Move In Condition**

**Move Out Condition**

<b>Bedroom 2</b>	<b>Code</b>	<b>Comments</b>	<b>Code</b>	<b>Comments</b>
Window(s)				
Window Casing				
Floor				
Baseboard/Casing				
Outlets/Switches				
Door				
Closet				
Walls				
Ceiling				
Light Fixture(s)				
Closet				

Comments: \_\_\_\_\_  
 \_\_\_\_\_

<b>Description</b>	<b>Yes</b>	<b>No</b>	<b>Comments</b>
Fridge Cleaned			
Fridge left unplugged/propped open			
Oven Cleaned			
Stove Elements Cleaned			
Kitchen Sink Washed			
Countertops Washed			
Cupboards Washed (Inside/Out)			
Toilet, Tub and Sink Cleaned			
Tub Surround Cleaned			
Walls Washed			
Floors Swept, Washed			
Drawers Cleaned Out			
Windows Cleaned Inside/Out			
Closets Cleaned Inside/Out			
Garbage/Belongings Removed			
Smoke Detector Working			
Fire Extinguisher on Wall & Working			

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

