



Northlands College Policy Administrative Policy Development and Review

POLICY STATEMENT

The President & CEO is responsible for the development and review of administrative policies related to the day-to-day operation of the college.

GUIDELINES

1. Administrative policies are intended to operationalize governing policy and direct the day-to-day administration of the college in accordance with governing policy.
2. Administrative policy development should be timely, accessible and participatory in nature.
3. Administrative policies should be reviewed periodically to ensure continued applicability.
4. A committee determined by the President & CEO will develop and review administrative policies as required.

Policy Originated: December 1, 1998	Approved by: Board of Directors
Last Approved: May 13, 2016	Signature: 