



Northlands College Policy

Orientation, Training and Development for Board Members

POLICY STATEMENT

Board members are encouraged to participate in board training and professional development to enhance their effectiveness as directors and to ensure that the business and affairs of the college are conducted in accordance with *The Regional College Act*.

GUIDELINES

1. Board members shall be provided with the appropriate orientation and training to fulfil their board duties.
2. All newly appointed board members shall receive an orientation to assist them in understanding their roles and to facilitate fulfilment of board responsibilities. Sufficient resource materials shall be provided to members for the effective discharge of their duties.

PROCEDURES

1. The President & CEO and Executive Assistant of the Board will arrange for an initial orientation of all new board members preferably, prior to their first board meeting. Minimally the orientation will include:
 - an overview of roles and responsibilities of board members,
 - Business Plan and Annual Report as the basis for an overview of the college's direction,
 - overview of board goals,
 - overview of board policies,
 - minutes of the previous board meeting, and
 - annual board schedule.
2. The college shall, within the constraints of the approved operating budget, maintain membership in provincial and national associations that represent the interests of colleges and promote board development.
3. The board chair shall monitor the attendance of board members at conferences and professional development activities to assure institutional representation and to encourage board participation.

Policy Originated: November 17, 1994	Approved by: Board of Directors
Last Approved: May 13, 2016	Signature: 