



Northlands College Policy Board of Directors Roles and Responsibilities

1. Oversee the College's vision, mission and strategic plan.
2. Review the structure, terms of reference and membership of its committees.
3. Ensure the preparation and submission of a budget and business plan to the Minister responsible for Northlands College.
4. Ensure the preparation and submission of an audited financial statement for Northlands College for the preceding year to the Minister responsible for Northlands College;
5. Ensure that every two years or earlier as dictated by changing circumstances, the vision statement is reviewed, strategic issues are identified, priority goals are set and the adequacy of achieving priority goals is assessed;
6. Review organizational performance and communicate to the President & CEO a formal evaluation;
7. Ensure that every five years or earlier as dictated by changing circumstances, board policies are reviewed;
8. Appoint the President & CEO to lead the strategic plan.
9. Evaluate the Board and President & CEO's effectiveness in achieving the College vision, mission and strategic plan.
10. Support the President & CEO in achieving the College's vision, mission and strategic plan.
11. Monitor the College's performance in meeting the annual objectives in the strategic plan.
12. Ensure financial solvency.
13. Ensure the College is well managed.
14. Enhance the College's public image and advocate on the College's behalf.
15. Be informed, regularly attend and actively participate at board meetings.
16. Conduct a formal evaluation of the board's performance
17. Maintain a clear separation between the strategic and policy role of the Board and the day-to-day operational responsibilities of Management.

Policy Originated: May 2003	Approved by: Board of Directors
Last Approved: May 13, 2016	Signature: 