

**Present**

**Board**

Bouvier, Myrna  
 Cheechoo, Bev  
 Daigneault, Nick  
 Deschambeault, Val  
 Durocher, Jackie  
 Fern, Victor, Chair  
 Gray, Ken

**Staff**

Huber, Michelle, VP, Finance & Operations  
 Kyplain, Jennifer, Recorder  
 McDougald, Chandra, Acting CEO/VP Post-Secondary  
 Proulx, Marlee, VP, ABE & Student Affairs

**Observer**

Karsten Henriksen

**Guests**

1. **CALL TO ORDER @ 11:02 AM**
2. **ADOPTION OF THE AGENDA**  
*Addition: 11.2 Vacation Leave*

<b>09-16-22-2729</b>	<b>MOTION</b>	Moved by ....., seconded by ..... to adopt the agenda as amended. <span style="float: right;">.. /carried</span>
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3. **MINUTES**

3.1 Minutes of the June 18, 2022 Meeting

<b>09-16-22-2730</b>	<b>MOTION</b>	Moved by ....., seconded by ..... to approve the June 18, 2022 minutes as presented. <span style="float: right;">.. /carried</span>
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4. **BUSINESS ARISING FROM MINUTES - none**

5. **REPORTS**

5.1 VP, Post-Secondary (in-person & handout)

- University
  - Waiting on MOU from College of Nursing.
  - Met with the Far North to discuss programming needs for fall.
  - University orientation took place August 23 and U of R classes began August 31.
  - In line with the rest of the College, the university department has made a full return to in-person learning this fall, with exceptions:
    - B.Ed. year 1 and 2 courses outside of La Ronge.
    - BIOL 140 lab to accommodate students in other communities. We will be posting for a lab instructor in Buffalo Narrows for the winter term.
  - NURS 333 clinical begins September 9 in North Battleford.

- NURS 431 community clinical has begun.
  - NURS 206 clinical will begin in October.
  - The College of Nursing is reassessing its pre-professional entrance requirements and the new program plan will begin in the fall of 2023. We are hopeful this will lead to a higher success rate of students coming out of pre-pro and into Year 2.
  - The first intake from the Master of Education program finished in July, with 23 graduates. We will be inviting all of them to the 2023 grad ceremony next spring.
  - The second M.Ed. intake also began in July with 17 students enrolled.
  - Technical, Trades & Mining
    - Successful virtual student orientation on September 6.
    - Facilities are laying new concrete on the trades building floor.
    - Student numbers continue to drop due to funding challenges.
- 5.2 VP, Student Affairs and ABE (in-person & handout)
- ABE
    - Bussing started on September 13, 2022.
    - PTA has been replaced with ETI. Shift from Ministry of ICT to Ministry of Social Services, ongoing meetings with Ministry, students and staff.
    - Updated ABE assessments for next intake.
    - Strategic Planning in the areas of:
      - Student Engagement
      - Student Recruitment
      - Student Advisors/Support
      - Emergency planning across campus locations
      - ABE department
      - Student Affairs department
      - OH&S Creighton/Buffalo Narrows
      - Scholarship Foundation
    - Each of these strategic plans have the three department goals as the basis of our measurable success. They also incorporate budget, succession and training for staff.
  - Student Affairs
    - Advisor training: Grief Training, International Overdose Awareness Day, AASK Conference, Healthy Summit.
    - Walk with WenJack on September 29 in partnership with Churchill Community High School.
    - Town of La Ronge project to coordinate community calendars. Our information about student engagement will be posted here.
- 5.3 VP, Finance and Operations (in-person & handout)
- Human Resources
    - Work continues on the new computer systems for Finance, including payroll and for Human Resources. As HR and Payroll are directly linked, the work to prepare for the new systems is linked as well.
  - Facilities (handout)
    - The dental program renovations have not started, due to not having an approved plan or blueprints.
    - New upgraded security camera systems have been installed in all buildings in the Air Ronge campus as well as the Canoe Campus.
  - Information Technology (handout)
    - In late August, SaskTel was onsite at all our campus locations to conduct site surveys in preparation for deployment of VOIP phones.
    - The IT department received and is in the process of deploying the new laptops for annual staff hardware refresh. The 30 laptops ordered will replace staff computers

that are due for an upgrade. We are also updating and standardizing docking stations for most staff and faculty.

- 5.4 Manager of Indigenous Initiatives (handout)
  - Struck a committee for the planning of our first Cultural Days event. One staff member from each department. Various meetings with Committee to prepare for our event.
  - Development of a power-point presentation regarding the vision and goals of the Indigenous Initiatives office and the types of initiatives that we have done and plan to do.
  - A two-year strategy has begun for the Indigenous Initiatives office and the types of initiatives that we do and plan to do. Plans that consider the Truth & Reconciliation – calls to action.
  - Elder Eli continues to contribute his time at the La Ronge Campuses.
  - Did a Cree radio ad with MBC to advertise our Cultural Days event. This will be translated into Dene and English.
- 5.5 Marketing and Public Relations (handout)
  - The golf tournament was a success; we had roughly 125 golfers and raised approximately \$16,000 for the scholarship foundation.
  - Concert on the lake - \$510.00 was raised for the foundation.
  - Golf cart raffle sales – we will have our lotto license in place in the next week.
  - Community billboards – design and stand are complete and all paperwork for the Town and Chamber have been approved. I am currently waiting on quotes from three companies to complete work.
  - A new fall order is being worked on. We hope to place the order by end of September. We will need to provide 3 quotes for the job with the procurement process.
  - The new Indigenous Initiatives landing page on the website is ready to launch.
  - Quarterly newsletter – to be introduced in the 2022-23 academic year.
  - Northlands College general power point presentation on the go.

<b>09-16-22-2731</b>	<b>MOTION</b>	<b>Moved by ....., seconded by ..... to approve the reports as presented.</b>	<b>.. /carried</b>
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**6. BUDGET AND FINANCE (handout & in-person)**

- As per verbal report by M. Huber

<b>09-16-22-2732</b>	<b>MOTION</b>	<b>Moved by ....., seconded by ..... to approve the Budget and Finance Report as presented.</b>	<b>.. /carried</b>
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**7. CHAIR**

- CEO Recruitment process update

<b>09-16-22-2734</b>	<b>MOTION</b>	<b>Moved by ....., seconded by ..... to approve the Chair report as presented.</b>	<b>.. /carried</b>
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**8. CEO (handout & in-person)**

- As per verbal report by C. McDougald, acting CEO

<b>09-16-22-2735</b>	<b>MOTION</b>	<b>Moved by ....., seconded by ..... to approve the CEO report as presented.</b>	
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**9. ITEMS FOR DECISION**

9.1 Audited Financial Statements for fiscal year end June 30.2022.

- Presented by MNP and Provincial auditor via in-person/TEAMS at 10 AM.

<b>09-16-22-2736</b>	<b>MOTION</b>	<b>Moved by ....., seconded by ..... to approve the DRAFT audited financial statements as presented by MNP and Provincial Auditor.</b>  .. /carried
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9.2 Policy 405 PTA-ETI

<b>09-16-22-2737</b>	<b>MOTION</b>	<b>Moved by ....., seconded by ..... to approve the updates to Policy 405 PTA as presented.</b>  .. /carried
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9.3 Policy 220 Indigenous Initiatives new policy

<b>09-16-22-2738</b>	<b>MOTION</b>	<b>Moved by ....., seconded by ..... to approve the first reading of new Policy 220 Indigenous Initiatives as presented.</b>  .. /carried
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<b>09-16-22-2739</b>	<b>MOTION</b>	<b>Moved by ....., seconded by ..... to approve the second reading of new Policy 220 Indigenous Initiatives as presented.</b>  .. /carried
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<b>09-16-22-2740</b>	<b>MOTION</b>	<b>Moved by ....., seconded by ..... to approve the third reading of new Policy 220 Indigenous Initiatives as presented.</b>  .. /carried
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<b>09-16-22-2741</b>	<b>MOTION</b>	<b>Moved by ....., seconded by ..... to approve the first, second and third reading of Policy 220 Indigenous Initiatives as presented.</b>  .. /carried
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9.4 Procedure 001 Elder Protocols and Guidelines revised

<b>09-16-22-2742</b>	<b>MOTION</b>	<b>Moved by ..... seconded by ..... to approve the revisions to 001 Elder Protocols and Guidelines as approved.</b>  .. /carried
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9.5 Procedure 002 Cultural Centre Usage/Smudging requests revised

09-16-22-2743	MOTION	Moved by ....., seconded by ..... to approve the revisions to Procedure 002 Cultural Centre Usage/Smudging requests as presented. .. /carried
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9.6 Policy 219 Smudging, pipe ceremonies and other Indigenous Ceremonial Use of Smoke revised

09-16-22-2744	MOTION	Moved by ....., seconded ..... to approve the revisions to Policy 219 Smudging, pipe ceremonies and other Indigenous Ceremonial Use of Smoke as presented. .. /carried
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**10. ITEMS FOR DISCUSSION**

10.1 208 Procurement Policy

- Policy will be reviewed and any changes/revisions will be presented at the next regular meeting.

10.2 vacation Leave

- A few staff have accumulated too much vacation leave and this is a liability to the organization.
- New CEO will be having conversations with appropriate staff on plans to take their leave.

**11. IN-CAMERA – no in camera**

**12. ADJOURN**

09-16-22-2745	MOTION	Moved by ..... to adjourn the regular meeting at 2:27 p.m. .. /carried
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